

Public Comment & Correspondence:

Administration

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 4:30 pm.

Roll Call:

Present: Nancy Walzer, Jamie Holcomb, Christine Turple, Cheryl Miller, Peggy Campbell, Sandy Nielsen, Marcia Woods, and Sonja Maynard. Absent: None Others present: Samantha Reid-Goldberg, Visitor: Gary Evans

Approval of Agenda November 21, 2023

Action: J. Holcomb to approve the agenda. C. Miller seconded the motion. Yes: 8 No: 0. The motion was adopted.

Approval of Minutes for October 17, 2023

Action: J. Holcomb moved to approve the minutes as amended. P. Campbell seconded the motion. Yes: 8 No: 0. The motion was adopted.

Finance

- a. Treasurer's Report: October, 2023

Action: J. Holcomb made a motion to approve the Treasurer's report for October, 2023. P. Campbell seconded it. Yes:8 No: 0. The motion was adopted.

1. Review of expenditures over \$1500

Personnel

- a. Christmas Bonuses

Staff: \$100; 10 year + staff \$200; Admin. Assistant and Director \$250

Action: J. Holcomb made a motion to approve Christmas bonuses for the library staff. M. Woods seconded it. Yes: 8 No: 0. The motion was adopted.

Strategic Plan:

Director's Report

Director's Report

Upcoming Programming:

November: Book/Movie Club Nov. 21

December: Santa (FotL) Dec 2 Adult Craft Night – Dec. 5

Family Fun Night- Dec 7 Teen Night- Dec. 14

Afterschool Movie- Dec 18 Book Club- Dec. 19

Matinee Movie- Dec 21

Book ordering: 68 Books ordered so far for November.

October Programming: We had about 200 people attend our Halloween Party, very cool addition was the Oceana County Foundation's Read Early Read Often came and gave out a book to all the kids that attended.

Capira: Apparently the app is going under before we can even cancel our contract with them. Lakeland is fighting out the details but currently the app is gone from the app stores and will only be functional for about two more weeks. We did make the decision to switch to Bibliocommon but it won't go live until March.

Technology Upgrades: We are going to finish upgrading the patron computers (reminder, we did 4 last year and will do 4 this year), upgrade the two in the Local History computers and switching out the laptop we use for the slideshow so we can use Google slides with it. We are also going to (finally) get wireless printing.

Audit: We completed our audit Nov. 9 and 10, seemed to go well, we already got the bill for it, and we will get the results asap.

Greenwood Twp: Kathy and I having been working out how to send a postcard to everyone in Greenwood Twp to let them know about their digital library access (and library access in general). She has a bulk rate contact she thinks she can use and is getting the postcard together.

Discussion

- Will use ads in local papers and social media for outreach to Greenwood Twp, will update on success in January.
- Light Up the Park on Friday, Nov. 24
- Friends of the Library will be having Santa at the library on Sat. Dec. 2

Adjournment

Action: P. Campbell moved that the meeting be adjourned at 5:09 pm. N. Walzer seconded the motion. Yes: 8 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary